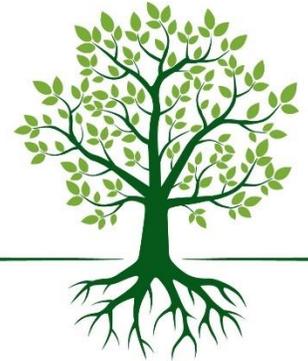


# Meeting Summary

June 18, 2020

## Excelsior United Methodist Church Leadership Team



**Attendees:** Kurt J., Kaitlin H., Pastor Brooke, Kristie L., John P., Jason F., Sarah B., Lynn H., Jim Lee, Chuck W.

**We missed:** Glenna C. who was busy moving.

Here is a summary of our fifth meeting of the new EUMC Leadership Team this year:

Opening – at 6:37 pm, Kurt J. opened the meeting on a rainy and stormy night.

Meeting Agenda - Kurt J. started with a review of the Asana Agenda items; organized the priorities; asked for any additions.

Shoreline's Articles - due dates extended to June 25<sup>th</sup>. Discussed options for content and recognized sometimes activities associated with Ministry Teams, Trustees, SPRC and Finance need a longer, dedicated article. John P. to submit on behalf of Leadership Team.

Meeting Summary – reviewed and discussed details from the two prior months.

Decision: simplify and reduce detail contained in Meeting Summaries. No need to include details of discussion. Primarily focus on the key topics covered, decisions made and important messages.

Annual Conference is Saturday August 29th – Peter Cleaveland will attend as our Lay Representative

### Leadership Team

During the process of applying for the PPP loan, we discovered the need to clarify the roles & responsibilities in accordance with our non-profit status in the State of Minnesota. John P. made the following motion:

The Leadership Team served as the EUMC Board of Directors. We update the restructuring documentation to include details on how the Leadership Team is selected, areas of responsibility, term limits and the following positions:

Leadership Chair (Kurt Jewell) acts as the Chairman of the Board of Directors for the Non-Profit.

Senior Pastor (Brooke HS) acts as the President of the Non-Profit.

One of the finance representatives (Chuck Welle) acts as the Treasurer of the Non-Profit.

Decision: The motion was seconded by Kristie L and the vote passed unanimously. John P. will document this for signature to amend the church bylaws and update the pptx for the website.

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## **Ministry Teams**

Worship – we will continue to livestream virtual worship thru the summer and work on a plan for when we re-open. Currently, the Annual Conference recommends continuing to conduct virtual worship services. Both the state and Annual Conference have specific guidelines for a church to hold in-person worship gathers including such items as total number of people, no singing; no soloists, removal of song & prayer books, wearing masks, no nursery or Sunday school. In some respects, virtual worship may be better in the near term versus worship service complying with limitations. The team discussed various options.

Decision: Kristie L. & Lynn H. to lead a sub-team to begin drafting a plan for in-person worship including specific criteria to be met for resuming live worship. Every church needs to submit a documented plan for approval by the superintendent.

Food Ministry – both ICA food shelf & food pantry continue to be supported and well used. Donations are being collected and distributed in downtown Minneapolis.

Social Justice – the team is collecting and reviewing ideas for classes and/or educational activities.

School program – plan to start using the church building the last week of July.

UMW/rummage sale – continue to distribute donations from Annex to people in need.

Small Groups – the new groups are starting to form; email sent out inviting people to join.

## **SPRC**

Jordan has assumed additional responsibilities which includes bookkeeping and financial reporting. Training is complete, and transition of these tasks is going well.

Jennifer has been fully on board and performing office activities.

The Children's Ministry position is on hold pending plans and decision to resume church activities.

## **Finance**

SBA PPP loan status update. The loan application parameters have been updated and includes changes such as extending time frame to the end of 2020. Our loan is in place. No current action at this time.

Financial reports for the prior month are in process.

## **Trustees**

Volunteers - we appreciate the volunteers who donate time and materials to that take such great care of gardens. We need volunteers to trim bushes, perform general yard cleanup, pull weeds around front entrance and in the parking lot, trim shrubs, etc.

Decision: to recruit a Small Group of helpers thru the sub team of Trustees; Lynn H. to following up.

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Document archives – John P. and Kurt J. continue to work on a system to archive important documents.

Brooke closed the meeting at 8:00 pm with a reading from the book, “Everything Happens for a Reason: And Other Lies I’ve Loved” by Kate Bowler, assistant professor of the history of Christianity in North America at Duke Divinity School.

Respectfully,

John Peichel  
Leader Team, Communications  
Excelsior UMC

**Next Meeting: July 23<sup>rd</sup> (strategy meeting) and Aug 20<sup>th</sup>**